## Ordering Regulations

You can order DNR hunting and fishing regulations right through your Go Wild terminal. Orders are sent via UPS and should arrive within 2 business days. Note: Printer paper and toner are not available to order through your terminal. Agents must purchase those items externally on their own.

• Log in and get to the Sales Dashboard. Select the Agent Corner link near the top of the screen.



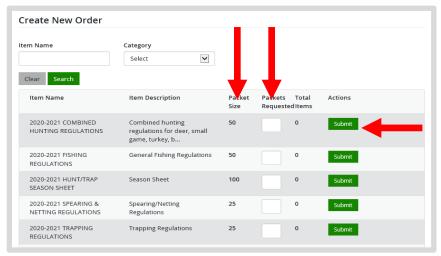
• Choose the <u>Manage Supplies</u> button.



• It is a good idea to do a search for orders first so you do not duplicate any recent orders. Search by item, status, or date. Or select Create New Order to enter a new one.



• The next page will show a list of available items for order. Note the <u>Packet Size</u> for each item. Type in the <u>number of packets</u> you would like to receive, and touch <u>Submit</u>. Repeat steps for each item.



5. You will receive an <u>order confirmation</u> for each item you submit. Make sure you have hit submit for each item, and touch **Done** when finished to return to the Agent Corner main page.